

Dayton Celtic Festival United Irish of Dayton/Five Rivers MetroParks

2009 Vendor Vending Rules & Regulations

Food vendors agree to the following terms and conditions for participation in the following area:

Licensing

1. Food vendors will obtain and display an appropriate license to conduct a temporary food service operation issued by the State of Ohio and/or Montgomery County Combined Health District, and abide by all the temporary food operations guidelines. Failure to do so will result in the cancellation of this agreement.

Certificate of Insurance

1. **Food vendors will name both the United Irish of Dayton, Inc. and Five Rivers MetroParks** as additional insured on the vendor's liability insurance policy for the Dayton Celtic Festival, July 24 through July 26, 2009. The food vendor must provide a certificate of insurance in the amount of no less than 1 million dollars to the Food Vendor Chairperson no later than June 1, 2009, which documents this coverage. Food vendors will further indemnify and hold harmless from any and all loss, claims, demands, liability and actions in conjunction with this event and this agreement. Failure to do so will result in the cancellation of this agreement.

Payment Schedule

1. Food vendors will pay the United Irish of Dayton, Inc. the amount of **\$600** to rent a 20-feet wide by 10-feet deep space for the three day event. For each additional space of 10-feet by 10-feet the food vendor will incur an additional charge of \$250. All payments due and payable are to be made in the following manner:
 - a) Unrefundable deposit of \$100 per 20-feet by 10-feet space due upon signing the agreement.
 - b) Amount remaining \$500 per 20-feet by 10-feet space due no later than June 1, 2009.
 - c) Additional charges for additional 10-feet by 10-feet space due no later than June 1, 2009.
 - d) All payments are to be made payable to, "United Irish of Dayton, Inc."**
 - e) The time of payments listed above are of the essence.
 - f) A picture of your booth is required with your deposit, if you are new to this event.

Rental of Festival Space

1. Food vendors will occupy the space, and only that space, designated by the Dayton Celtic Festival (see map). Sites are marked, and set up location will be confirmed before vendors are allowed to unpack and set up.
2. Any food vendor using a tent as part of their display will be responsible for stabilizing said tent. No stakes will be permitted on the festival site.
3. The general appearance of each food vending unit, equipment and employees will be a factor in the vendor's acceptance at future festivals. Food vendors are expected to maintain high standards of cleanliness among their employees.
4. The food vendor's space must be left clean with all trash placed in receptacles provided by the Dayton Celtic Festival and the City of Dayton, Division of Waste Collection. Any trash that will not fit into the receptacles must be taken away and disposed of at the food vendor's expense. Absolutely no ice, charcoal, or grease may be left on the festival grounds or in waste collection receptacles. Those items must be placed in the proper containers provided. All gray water must be disposed of down a sink, not in the sewer system.

Storage Area

1. Food vendors will not be allowed to have storage units within their space.
2. Vendors with an extra storage trailer will be allowed to park their storage trailer off the main festival site. This must be coordinated with the food vendor chairperson prior to June 1, 2009.

Food Requirements

1. Each food vendor will be provided with access to water.
2. **NOTE:** Water will not be at each booth. The food vendor will need a water portable hose and links to get access to the water supply.
3. **NOTE:** The water provided is not recommended for drinking, it will be coming from an irrigation system.
4. Ice will be accessible to all food vendors for an additional charge.

Time Frames

1. The food vendor will operate in that space from 5:00-11:00 p.m. on Friday, July 24; from 12:00-11:00 p.m. Saturday, July 25; and 10:00 a.m. - 6:00 p.m. Sunday, July 26, 2009.
2. **Vendors may set up Friday, July 24, anytime after 10 a.m.** Please see map for entrance locations to Festival grounds. All food vendors must be operational by 5:00 p.m. that day. If you would like to set up earlier Friday or late Thursday night, contact the Food Vendor Chair for arrangements.
3. Food vendors will remove all equipment, supplies and vehicles from the Dayton Celtic Festival area by 5:00 p.m., Friday, July 24, by 12:00 p.m., on Saturday, July 25, and by 10:00 a.m., on Sunday, July 26, 2009.
4. The Dayton Celtic Festival times are:
 - a) Friday, July 24, 2009 from 5:00 p.m. through 11:00 p.m.
 - b) Saturday, July 25, 2009 from 12:00 p.m. through 11:00 p.m.
 - c) Sunday, July 26, 2009 from 10:00 a.m. through 6:00 p.m.
5. All vendor equipment will remain on the festival site until Sunday, July 26, 2009 when released by Food Vendor Chair.
6. Each vendor will be given a one-half hour time period to place their items/equipment at their location. After which time all vehicles must be removed from the festival grounds. Parking off the festival site will be the responsibility of the food vendor. Reserved parking in an adjacent parking lot will be available for vendors and workers. John Deere Gators, operated by Festival staff, may be available to help vendors cart supplies from the parking area. Contact Festival staff, or Food Vendor Chair directly, for arrangements.

Additional Sales Information

1. The food vendor will sell **only** the products listed on the Vendor Specification Sheet and must sell the items for the price listed on the Vendor Specification Sheet. **No beverage sales will be permitted by any food vendor.** Only the Dayton Celtic Festival may sell these items.
2. You may not use any public address systems or other sound amplification system as part of their vending operation.
3. No food vendor will be allowed to use a mobile vending unit.

Safety Issues

1. All food vendors using flammable liquid or solids must provide suitable fire protective equipment - fire extinguishers. If a food vendor cannot present a fire extinguisher to safety officials - Dayton Fire Department staff - the food vendor is required to acquire such equipment before operation resumes.
2. According to the Ohio State Fire Marshal's Code, you may not have open flames such as those from gas or propane, under tent cover.

Electrical Usage

1. Wiring to units is to be provided by vendors. They are to provide protective devices of the proper size for their units.
2. Food vendors will have access to electricity as provided by Five Rivers MetroParks.

General Information

1. Five Rivers MetroParks prohibits camping and/or sleeping on festival grounds.
2. No political promotions, fund-raising, raffles or games of chance are permitted on festival grounds.
3. You may not have any pets, other than guide/assistance dogs, on the festival grounds.

Closing

1. Violations of these rules or conduct contrary to the best interests of the Dayton Celtic Festival will not be permitted. Violators will be asked to remove their units and to leave the property and no fees will be refunded in such cases.